

# ***CHURCH MOBILIZATION***

Thank you for contacting the Church Mobilization office for consideration of the RV volunteers to work on your construction project. Enclosed in this application packet is information about this ministry and a ***Project Information Form (PIF)*** to get you started with your new project.

In order for your project to be completed successfully, please read all of the requirements, and answer the questions listed in the following PIF application. This will help to understand the need and will help establish a time-line for your project.

- Complete the PIF (this application) in detail and return it as soon as possible. Be sure to include a check for the \$150 processing fee. Make the check payable to ***Church Mobilization*** and write ***Processing Fee (725-615)*** on the memo line. Please return both the application and check together to:

**Church Mobilization \* 1445 N. Boonville Ave. \* Springfield, MO 65802**

- The Church Mobilization ministry is funded by monthly faith promise support and offerings. Therefore, we encourage all applicants to support the Church Mobilization Department with a monthly faith promise during the project and beyond. After prayerful consideration, please sign and return the enclosed Faith Promise Form and include a check for the first month's contribution.
- All projects are required to complete a Project Report Form.
- You are also responsible to provide full hookups (water, 50 amp electric, and sewer) for ***RV Volunteers***.
- Upon approval of your project, we will promote your need for workers and endeavor to provide volunteers to assist you and your congregation with the construction of your facility.
- All projects are required to complete a Project Report Form on a monthly basis.

Our prayer is that your ministry will be blessed spiritually and financially throughout your building program. We look forward to working with you. If you have any questions, please contact us by phone 417-862-2781 ext. 1396.

# **PRE-REQUISITES FOR BECOMING AN RV MINISTRY CONSTRUCTION PROJECT**

RV volunteer ministry was designed to help projects that would have difficulty building or remodeling without the assistance of volunteer workers.

The following is the list of criteria currently used when requests are made to be an approved RV Ministry project. Projects are considered and evaluated on a case by case basis.

## **RV MINISTRY RESPONSIBILITIES**

- To assist in the building or remodeling of Assemblies of God deeded properties
- Disaster relief due to wind, fire or flood damage if not covered by insurance

## **APPROVAL REQUIREMENTS AND PRE-REQUISITES**

- Property must be owned and deeded to the Assemblies of God
- Project approved for 2 years, but can be renewed with reapplication process

## **CHURCH/FACILITY RESPONSIBILITY TO US MAPS DEPARTMENT**

- Approved projects agree to support the Church Mobilization Department by:
  - Giving a non-refundable \$150 processing fee with application
  - Return monthly Project Report form of each labor hour worked by each RVer
  - You are also invited to financially support us with a monthly Faith Promise to the Church Mobilization Department (via a Faith Promise form)

## **CHURCH/FACILITY RESPONSIBILITY TO RV VOLUNTEERS**

- Provide full service RV hook-ups; water, sewer, 50-amp electrical, at each RV site
- Provide a project patch representative of the project (see enclosed patch info)

## **REASONS YOUR PROJECT MAY NOT BE APPROVED OR REMOVED**

- Not an Assemblies of God deeded property
- Project too large, too high or too dangerous for volunteers
- Failure to complete Project Status Report Form

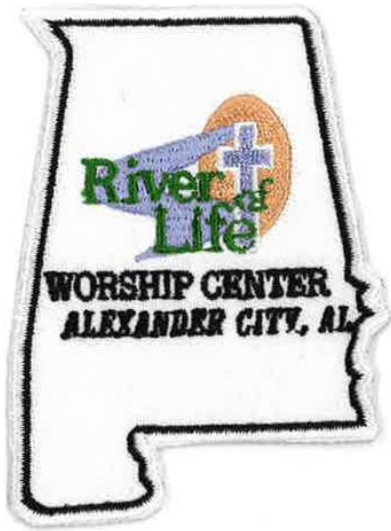
## **IMPORTANT INFO**

- Projects are approved for 2-year period, must renew after 2 years to extend
- The RV volunteer ministry is not a turnkey operation, but we will endeavor to help each project as much as possible toward completion

## **STEPS TOWARD YOUR NEW PROJECT**

- Inform your district superintendent of your desire to use Church Mobilization for your project
- Complete the Project Information Form (PIF)
- Submit PIF along with the \$150 non-refundable fee
- Additional clarification on your project may be required
- Submit your building permit to our office ASAP, if required by your local government
- Projects may not be approved or listed as active without a building permit

# Examples of Patches



One of the opportunities of being an RV project, is that you can provide each RV volunteer with a patch as a symbol of the time he/she spent working on your project. This is a great symbol of pride for the RV volunteers to share across the nation. There are a multitude of companies that provide customized items, both on-line and in your local area. Please feel free to utilize any company you desire.

Below are some specifications to assist you in your design.

- The patch should be no larger than 3" in size in width and height
- Patches can be any shape you choose, round, rectangle, triangle, etc.
- Patch design should be emblematic of your project/location AND should include your project name (church, campground, adult/teen challenge center) city, state, and if desire, year



## Sample RV Park Layout

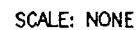
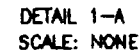
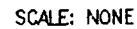
The following information is provided to assist you in installing appropriate RV hook-ups for RV volunteers. These plans are intended to be used as a guideline. Adaptations may be required to fit your site.

The following should also be considered:

- 3 to 5 50 amp – 220 volts hook-ups are ample for most projects. You should consult the Church Mobilization office to review your specific needs.
- Piping can be above ground, if permitted by your local authorities.
- Contact your local authorities and obtain any necessary permits for your temporary RV sites.
- Consider locating the site on grass or compressed stone as opposed to bare dirt.
- Be certain to follow all local plumbing and electrical codes.

Please direct any questions you may have to the Church Mobilization office at:

Church Mobilization  
1445 N. Boonville Ave.  
Springfield, MO 65802  
Phone: (417) 862-2781 x1396  
Email: [USMAPS@ag.org](mailto:USMAPS@ag.org)



*Depending on available resources, number of other projects in a geographical area, and project schedule, applications may be placed on a waiting list until a more conducive start date.*

## Project Information Form (PIF)

**Areas not completed could cause a delay in processing. Please print or complete electronically.**

*If you have any questions regarding filling out this form, please contact our office at (417) 862-2781 x1396*

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Project Address Location: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Project Phone: (\_\_\_\_\_) \_\_\_\_\_ Project Email: \_\_\_\_\_

Pastor/Director's Name (title Dr. Rev. Mr. Mrs. Ms.): \_\_\_\_\_

E-mail: \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_ Project District: \_\_\_\_\_

### *Construction Project Information*

#### **CHECK WHICH BEST DESCRIBES YOUR PROJECT**

☐ Church ☐ Teen Challenge ☐ District Campground ☐ Children's Home ☐ A/G College ☐ Chi Alpha

☐ Disaster: Fire, Flood, Wind (**NOT** COVERED BY INSURANCE):

☐ Other (Describe): \_\_\_\_\_

Church Mobilization does not work on non-A/G or personally owned properties. Is this property owned by an A/G entity in the form of constitution or by-law? ☐ Yes ☐ No (if no, please explain): \_\_\_\_\_

Are you currently meeting in a rented facility? ☐ Yes ☐ No

#### **DESCRIBE THE TYPE OF STRUCTURE TO BE BUILT**

☐ New Building ☐ Addition ☐ Renovation Square Footage of Project: \_\_\_\_\_

☐ Masonry ☐ Wood ☐ Metal Anticipated construction start date: \_\_\_\_\_

#### **BUILDING PERMITS/PLANS**

Are building permits required? ☐ Yes ☐ No

Have permits been received? ☐ Yes ☐ No (if not, please list reason) \_\_\_\_\_

*(RVERS will not be advised of your project until copies of the permits are received in the Church Mobilization office.)*

Does your city, county, parish, district, or state require a state licensed craftsman to do any work? ☐ Yes ☐ No

If yes, do you have a contractor who will be the contractor of record for work done by volunteers? ☐ Yes ☐ No

Describe work to be done by local sub-contractors \_\_\_\_\_

## **BUILDING PERMITS/PLANS CONTINUED**

Are people from your congregation or organization willing to work alongside RVers and/or US MAPS Church Teams? ☐ Yes ☐ No

**All new construction projects are required to send a copy of their building plans to the Church Mobilization office as soon as they are available.**

## **RV CONSTRUCTION VOLUNTEERS**

In order to receive RV Volunteers, your project must provide **FULL** hookups (including potable water, sewer, and 50 AMP electrical connections), **at no cost to the volunteers.**

Anticipated number of full hook-ups on site/off site (full HU = 50 amp electrical, water & sewer) # \_\_\_\_\_ ☐ on site ☐ off site

*Please designate the number of hook-ups you will have available on the line above and then check if they are on site or off site.*

Will your city/county allow RVers to be parked at the job site? ☐ Yes ☐ No

This packet provides simple construction plans for installing the RV hookups. Do you need RVer assistance installing these hookups? ☐ Yes ☐ No

## ***Qualifying as an RV Ministry Construction Project***

### **NON-REFUNDABLE \$150 PROCESSING FEE**

A non-refundable processing fee of \$150 must accompany this application form.

***Enclose a check for the processing fee:***

**Check No. #** \_\_\_\_\_

**Account # 725-615**

**Date:** \_\_\_\_\_

### **AVERAGE SUNDAY A.M. ATTENDANCE**

Sunday AM \_\_\_\_\_ Number of giving units \_\_\_\_\_ Number of children \_\_\_\_\_

### **GENERAL FUND CHURCH INCOME**

What is the estimated annual church general fund income? \$ \_\_\_\_\_ What is the estimated cost of your project? \$ \_\_\_\_\_

How will your project be funded? ☐ Building Fund ☐ Church Loan (already approved) ☐ Church Loan (in progress)

☐ Other \_\_\_\_\_

Is your church financially capable of sustaining this new building program? ☐ Yes ☐ No

### **DISTRICT APPROVAL**

Church Mobilization will send a notification to your District Superintendent for their approval and consideration for this project. Therefore, please ensure you have contacted your District Superintendent concerning your project.

### **WHEN A PROJECT BECOMES ACTIVE**

A **Project Report Form** is required from every project director in order to keep information current. Failure to send forms as required will result in the removal of your project from the active project list. Reports **must be sent** monthly even if RVers are not present to keep the office up to date with the construction progress. Project approvals are only valid for 2 years.

## **LONG RANGE MONTHLY FAITH PROMISE FOR THE SUPPORT OF Church Mobilization**

In order to ensure the continuation of the valuable ministry of Church Mobilization and the RV Volunteers, each applicant is invited to make a long-term faith promise commitment to Church Mobilization.

Does your church/facility choose to support Church Mobilization financially?

Yes

No

New Faith Promise starting this month

**The U.S. Missions Faith Promise Form is enclosed for your convenience.**

**If you received this application digitally, you can click on the following link to access the AG giving or log onto [www.giving.ag.org](http://www.giving.ag.org) and enter 5258777 (40) in the search bar.**

*Enclosed is my faith promise, and check for the first month in the amount of \$\_\_\_\_\_.*

*Check #:* \_\_\_\_\_

*Date:* \_\_\_\_\_

**Account # 5258777 (40)**

***Your signature below signifies that you understand, agree to abide by the above stated policies, and have also read and fully comprehend the pre-requisites of a project.***

Pastor's/Director's Signature: \_\_\_\_\_

Email: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**Two Members of the Board of Trustees or the Board of Deacons:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_



# U.S. Missions Faith Promise

Assemblies of God U.S. Missions • 1445 N. Boonville Ave. • Springfield, MO 65802-1894

Phone: (417) 862-2781, ext. **3286** • Fax: (417) 873-9734 • email: AGUSMFinance@ag.org

## DONOR INFORMATION

Church

Individual

Name\_\_\_\_\_

Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_

Email\_\_\_\_\_ Phone\_\_\_\_\_

Account number\_\_\_\_\_ Church to credit\_\_\_\_\_

Check here if you do not wish to receive promotional materials from U.S. Missions.

## RECIPIENT INFORMATION

As the Lord enables us, we promise to invest \$\_\_\_\_\_ each month for support of:

Name of account **CHURCH MOBILIZATION**

Account # **5258777** Department **CHURCH MOBILIZATION**

Donor signature\_\_\_\_\_ Date\_\_\_\_\_

IMPORTANT: Sign, date, and mail this form today along with your first check, or manage your giving online at [www.giving.ag.org](http://www.giving.ag.org). God bless you!



*U.S. MISSIONS*

**FORWARD TO AGUSM**